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Thank you for entrusting Ramos Piano Studio with your family's musical development! Lessons are carefully designed for the serious student and casual hobbyist alike. Not sure where you fit? No worries—we'll go over your goals and build a curriculum tailored just for you.

STUDIO POLICIES

STUDIO HOURS: Monday through Friday / 2:00pm – 9:00pm

Lessons are year-round and occur once a week on the same day and time. There will be 40 lessons per year. Whenever possible, the Studio Calendar will coincide with Fayette County Public Schools' breaks and holidays. Please review the Studio Calendar often and when updated.

All parents or adult students are responsible for reading these policies, any future amendments or revisions as they are announced, and any emails/texts sent by the studio. The Remind App is also used to send weekly lesson reminders and notifications of important studio-wide emails. Please accept the invitation to join the Remind App.

TUITION & PAYMENTS:

Monthly Tuition: \$125 for 30-Minute Lessons
\$250 for 1-Hour Lessons

Administrative Fee: \$8 in January and July
(25% of Administrative Expenses)

Event Fees: Most events incur additional fees. Fee amounts are readily available on the website or studio flyers/emails.

Books: All books and sheet music ordered through Ramos Piano Studio will be charged to the account on file, including 7% tax and a \$0.50 shipping charge per book.

All tuition payments are processed on the 1st day of the month through a third-party processing company (First Data/Clover). Payments for books, events, admin fees, etc., will be added to tuition payments for the most current month. Please expect only one payment per month. Credit/Debit Card information is safely secured and solely used for recurring monthly payments. No other forms of payment are accepted at this time.

Lesson Rate is \$37.50 per 30-minute timeslot. Monthly Tuition is calculated by a 40-lesson calendar year divided into 12 equal monthly payments. Each monthly payment covers 3 & 1/3 lessons. The number of lessons will vary per month throughout the year (usually 3-4 lessons per month). Due to the customary nature of monthly billing and payment cycles, this payment system is designed to maintain financial and budgetary stability for Ramos Piano Studio and students/parents alike.

REFUNDS AND MAKE-UP LESSONS

A great deal of work occurs behind the scenes to ensure the highest standards at Ramos Piano Studio. Inclement weather, illness, or emergencies should not add uncertainty to a teacher's full-time livelihood. These policies create security, peace of mind, and studio longevity.

Student Cancellations: Student cancellations are non-refundable and make-up lessons are **not guaranteed**. Please give a 48-hour notice for any lessons that need to be rescheduled. Make-ups must occur within 7 days of the original lesson date and during available gaps in the studio schedule. Make-ups may not extend the studio hours. Although flexibility is the usual standard, it is not always possible.

Teacher Cancellations: Teacher cancellations may be rescheduled for days when the studio is closed. A refund will only be issued if more than one lesson per student is owed due to a teacher cancellation.

SUMMER LESSONS

To remain competitively priced, 40 yearly lessons are insisted upon for every timeslot reserved at the studio. Summers are generally more flexible and make-up days will be provided during weeks when the studio is closed. Please plan to reschedule any lessons you will miss well in advance. **Full monthly payment is expected in June and July** to keep a timeslot reserved, whether lessons are taken or not. Students missing more than a month of lessons may likely not receive make-ups for every lesson missed. No summer make-ups may extend past August 1st. Priority is given to students willing to commit to 40 lessons a year. The studio cannot make any exceptions.

EVENTS AND PERFORMANCE OPPORTUNITIES

Various performance opportunities are provided throughout the year and students are encouraged to participate in as many as possible. Performance abilities are best acquired outside of the lesson and are some of the most valuable life-skills Ramos Piano Studio promises to provide. Preparing for an upcoming event also helps develop goal-oriented habits. Confidence is built on success, and whether students choose to pursue a career in music or not, performance translates remarkably well to future work-related challenges, such as public speaking, leadership roles, and even asking for a pay raise. Most importantly, performance is just plain fun!

WHILE ON THE PREMISES

Parents and students are welcome to make themselves at home. Kitchenette and bathroom areas may be used respectfully without asking. Please be mindful of other students and surrounding tenants/businesses in operation. Please do not enter the studio more than a few minutes early.

Parents must remain on the premises at all times unless alternative arrangements have been approved. Ramos Piano Studio understands how busy life can be, but providing a safe and comfortable environment for students/parents will remain a high priority.

PRACTICE MUST BE ROUTINE

Practice is mandatory at Ramos Piano Studio. Great habits will always be encouraged and demonstrated as students develop full independence. Parents must be willing to participate at home by reminding students to practice or by developing a practice schedule to which they adhere. A general guide is provided below:

Recommended Minimum: 5 days a week <i>(more is always better!)</i>	4-8 years of age – 15-20 minutes a day
	9-12 years of age – 25-30 minutes a day
	13+ years of age – 30-45 minutes a day
	Competitive Students – 1 hour a day

It is best to practice in short daily sessions rather than one long weekend session. The most important time to practice is within 24-hours of a student's lesson to ensure concepts and instructions are still fresh in mind. As students become more advanced and start to see, hear, and feel the accomplishments of their hard work, practice often becomes a daily love.

Student Name (Printed)

Parent Name (Printed)

Date

Parent or Adult Student Signature

*Policies are to be read and signed to ensure they have been reviewed and agreed upon prior to a student's first lesson.
Ramos Piano Studio will never require any contracts or 30-day termination notices.*